



Meeting of Wiswell Parish Council. 4 January 2022, Pendleton Village Hall commencing at 6.30pm.

Meeting reference 220104.

Minutes

Present: Councillor A Scholfield (Chairman); Councillor R. Thompson; Councillor S. Houghton (Vice Chair).

1. To receive apologies for absence

None received

2. To receive declarations of interest

None received

3. To approve as a correct record the minutes of the Parish Council Meeting of the 2 November 2021.

Approved with a correction in newsletter item – change “conspired” to “confirmed”.

4. To approve as a correct record the minutes of the Extraordinary Parish Council Meeting of the 15 December 2021.

Approved. The agreed 2% increase in precept has been submitted to RVBC.

5. Public Participation Session

Councillors welcomed the attendance of Mrs. Maureen Robinson. The following items were raised by Mrs. Robinson and discussed in the meeting:

- Road sweeper seems a bit hit and miss in terms of which areas of the village are being provided with this service. Reference was made to the appearance of a sweeper before Christmas but it was explained this was an additional visit to address an oil spillage from the refuse collection vehicle, rather than a pre-scheduled arrangement. RVBC still seem reluctant to sweep Back Lane whereas Pendleton Road is done multiple times on each visit. Nevertheless, there is a need for clarity in terms of this service. **Agreed** - Chairman to contact RVBC (Mark Beveridge).
- On-going issue with hedge growing out over Back Lane from garden of 23 Pendleton Road. **Agreed** - No response from LCC - Chairman to remind them.
- Mrs. Robinson has stored a number of articles on behalf of the PC (cones, gazebo, shelf from telephone box and weed sprayer). **Agreed** - S. Houghton to retrieve and store on behalf of the council.

- Mrs Robinson happy to support the maintenance of Coronation Garden but she requested help and support from other members of the village community. **Agreed** - Members of the Council to encourage new volunteers.
- Use of some leaf blowers in the village simply moves the problem from private residences onto the public road. **Agreed** - Note to be included in Spring / Summer addition of newsletter and any specific cases too be noted for personal follow-up.

6. To consider the current Councillor and Clerk vacancies

Some unsolicited, informal expression of interest for the role of Councillors had been received. **Agreed** - Council resolved that the Chairman is to press ahead with filling vacancies (both Clerk and Councillor) using advice and support from RVBC and LALC as appropriate.

7. To discuss finance matters (additional information in pre-meeting notes).

Bank balance had been circulated; there were no new items for approval.

8. To report on matters (if any) implemented under delegated powers)

There had been no use of delegated powers. Councillors noted that the Chairman has done as much as possible to cover the Clerk's functions and will continue to do so until another appointment has been made.

9. To consider action/correspondence received since the last meeting (additional information in pre-meeting notes).

A list of the most pertinent correspondence recovered from the Clerk's E mail is included in the pre-meeting notes. The deadline for responding to many of the items has passed but the Chairman has done his best to retrieve the situation where possible (details also included in notes). Amongst the most pressing is the need to consider whether we access funding (£500 from RVBC) to celebrate the Queen's jubilee. Councillors to see if there is any traction amongst the village community for a jubilee event and to consider a venue for hosting.

10. To receive reports:

a) Whalley, Wiswell, Barrow JBC (see pre-meeting notes)

No formal meetings since October 2021. Interim working arrangements in place and outstanding payments made. The arrangements for new bank account signatories were still being processed by the bank.

b) LALC RVBC branch

Nothing to report

c) RVBC PCLM

Two items raised for discussion at the next meeting, 27 January ; `Councillors Scholfield and Houghton to attend if possible.

d) Whalley Ed. Foundation.

Awaiting minutes from November meeting; the first full physical meeting scheduled for 24 January, 2022.

11. To receive an update re: web site and web site accessibility.

The current provider contract set to expire 26 February, 2022. **Agreed** - Councillor Houghton to explore alternative design/servicing/ hosting provider and **consideration** to be given to Councillors having dedicated Parish Council E-mail addresses.

12. To review IT security and contingency for assets and system access

Recent events have highlighted vulnerabilities inherent in current arrangements. **Agreed** - Councillor Houghton to explore access rights / security as part of discussions relating to item 11.

13. To receive a report on the use of on-line access for banking facilities.

The Chairman was thanked for facilitating a move to online access to transactions, balances, and statements.

14. To agree the transfer of archives to LCC

The Chairman reported that the first box of archives would be delivered To be delivered to LCC in January as previously discussed.

15. To receive an update on re: Freemasons / Vicarage Fold and consider any further action (including addition to definitive map- Vicarage Fold By-Way open to all traffic.

Reply from RVBC still outstanding. Preliminary ideas on Byway Open to All Traffic application being considered.

16. To receive an update on highway matters and fault reports.

Trees cleared from Whiteacre Lane. Some white markings completed in November for future repairs have already been lost. Request for grit bin on Moor Lane refused.

17. To receive a report on planning matters and planning applications.

Leys Close- no comments. Deadline for Freemasons response missed during Clerk's absence but no new comments - just reinforcement of previous items.

18. To receive an update on Greenacre / Whiteacre Lane.

No response from contractor in respect of restoration of of the entrance drive over public land.

19. To receive an update on the refurb. of telephone box and installation of a defibrillator.

Nothing to report.

20. To receive an update re: flooding within village

LCC report culvert blockage on Moor Lane and agreement to take some remedial works (no time scale). Frustrating as this diagnosis of the fault has been known and reported on over a number of years.

21. To receive update on works in the village completed by PC

Some drain brushing and litter picking (more needed). Sheep defecation an issue.

22. To receive an update on Public Rights of Way (PROW)

Nothing to report

23. To receive an update re: Lengthsman.

Nothing to report

24. To discuss and action Xmas arrangements.

Generally positive reports and thanks had been received after the Christmas event and new lighting for the tree. £250 being raised for Derian House Children's Hospice. **Agreed** - to consider further new lights for the trellis and using all the original ones on the tree for 2022..New lights purchased with some residual money to buy additional lights for 2022.

25. To receive a report on the Remembrance Sunday Service (14th Nov. 2021)

Arrangements worked well (thanks to all concerned recorded in Autumn/ Winter newsletter). Good attendance from the village community.

26. To receive a report on the Autumn/Winter newsletter.

Well received but some issues with size of type face.

27. To identify new items for next PC meeting.

- Updates on filling of vacancies
- Web site / E mail update

28. Closed session.

29. Date of next meeting

Tuesday 1st March 2022, 6.30pm.